

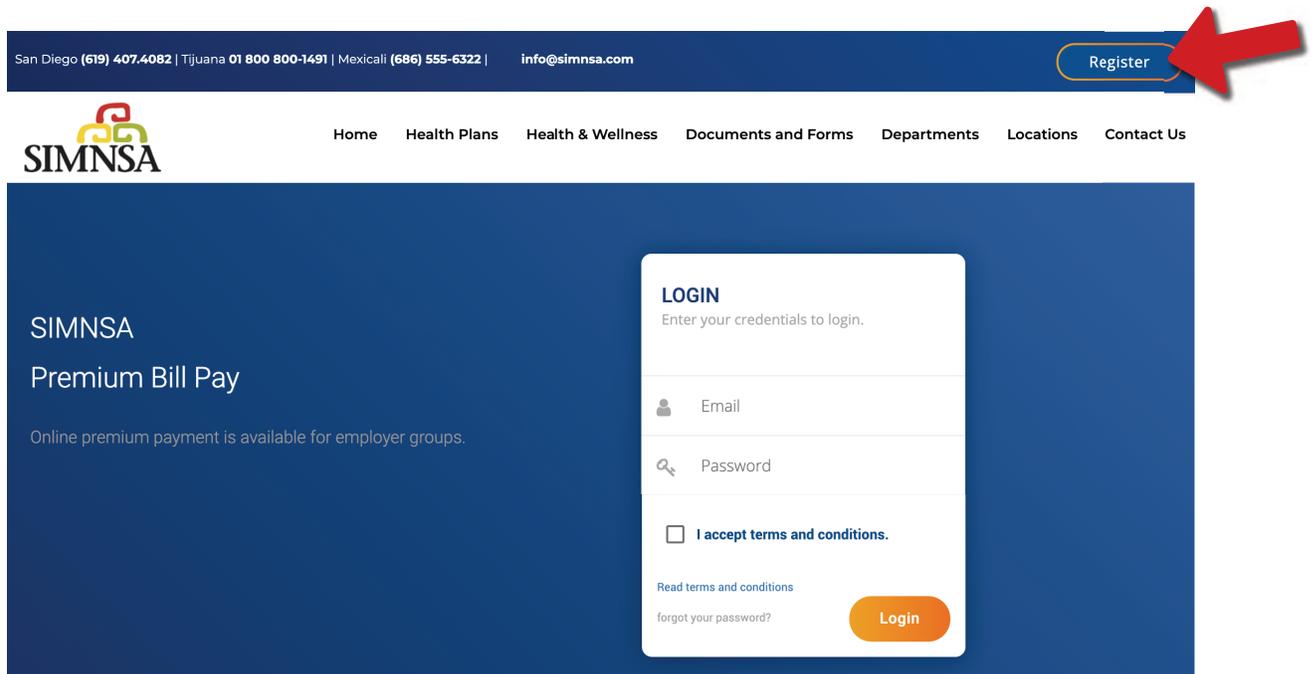


MEXICALI . TIJUANA . TECATE

HOW TO:
ISSUE PAYMENT
THROUGH OUR
BILL PAY WEBSITE

How to use our new bill pay website?

Go to billpay.simnsa.com and clic on the top right “Register” button.



Enter your Group Number, Tax ID, Full Name, Email and create a password.

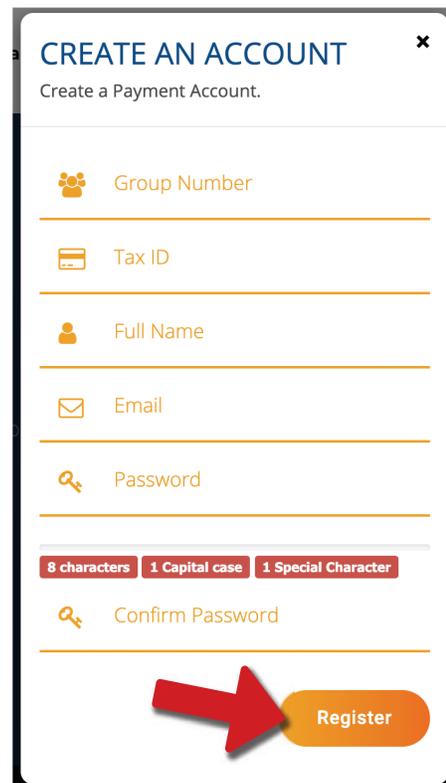
Your new password must contain:

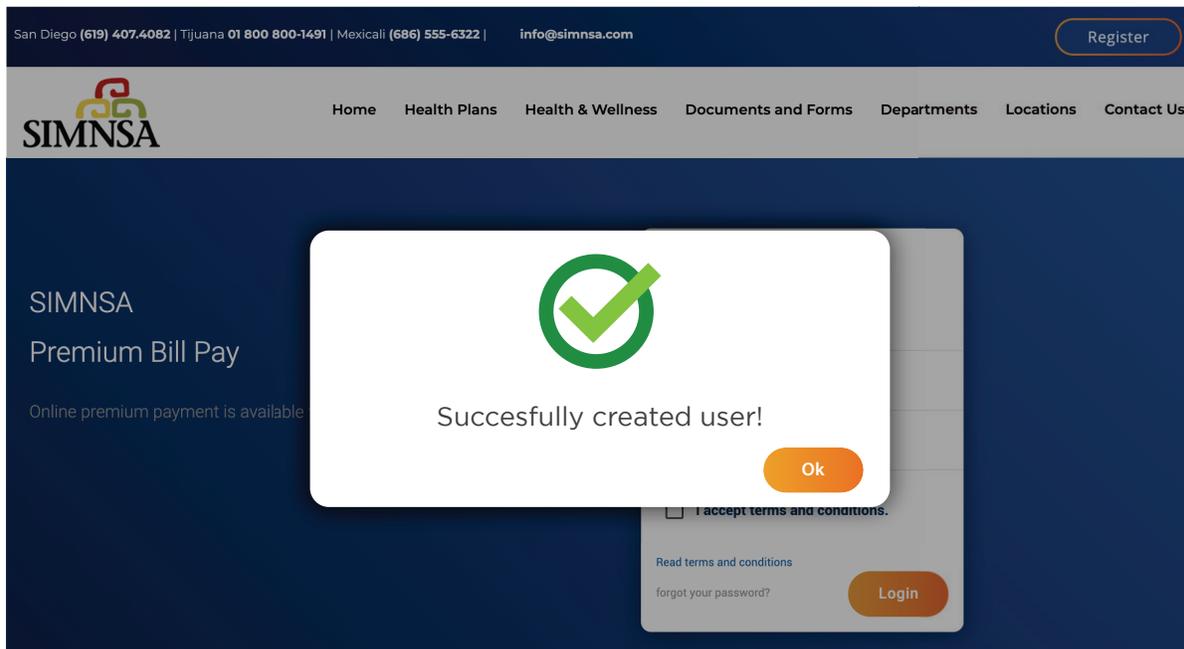
8 characters

At least one capital case

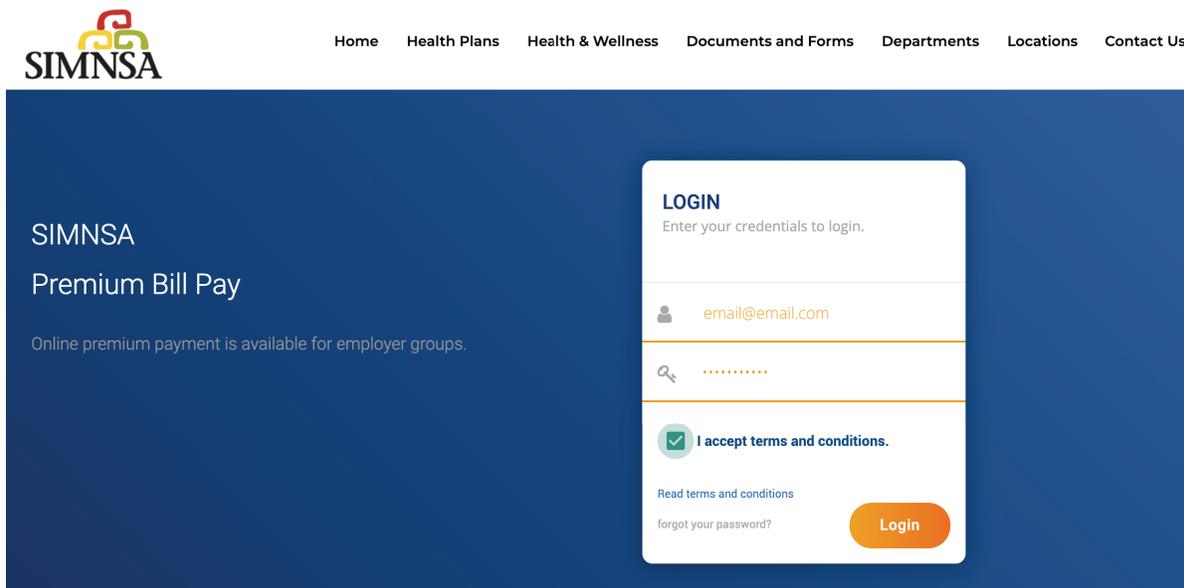
At least one special character

Proceed to clic on the “Register” button.





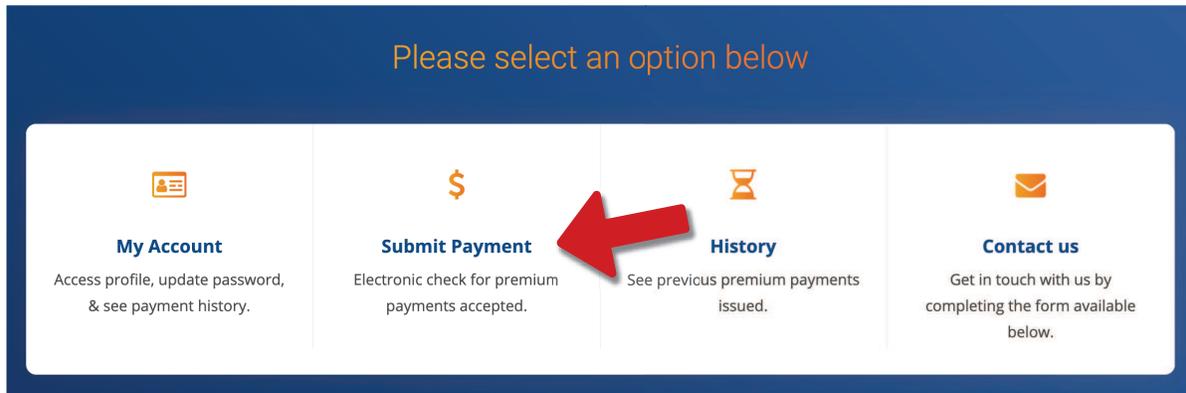
Go to the login area and enter your email, password, and check the “I accept terms and conditions” box.



Disclaimer: Some information/images may vary according to your browser or device.
SIMNSA | To obtain tech support regarding our system, contact us at: soporte@simnsa.com

To make a payment

Once you've logged in, clic on the "Submit Payment" button located in the homepage.



Company name will auto-populate.

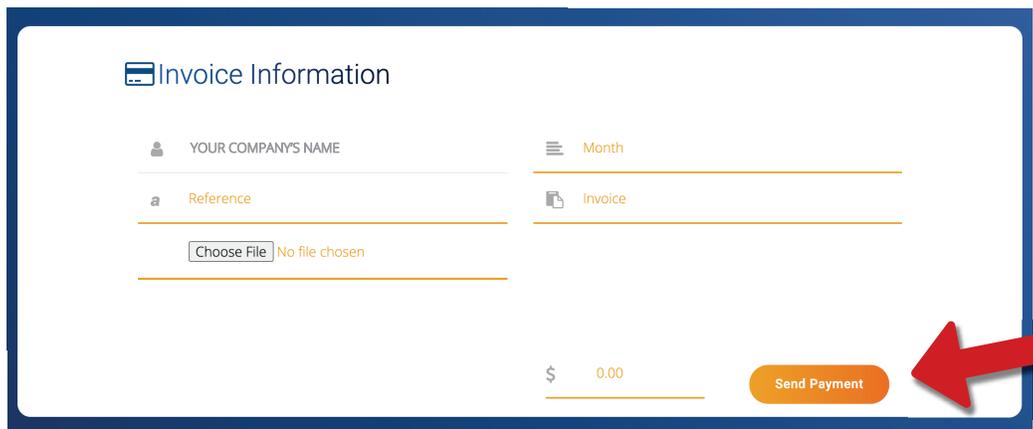
Reference: any details you want to include (required: may put na)

Month: Premium month

Invoice: reference invoice #(s)

Choose File: premium backup report if applicable

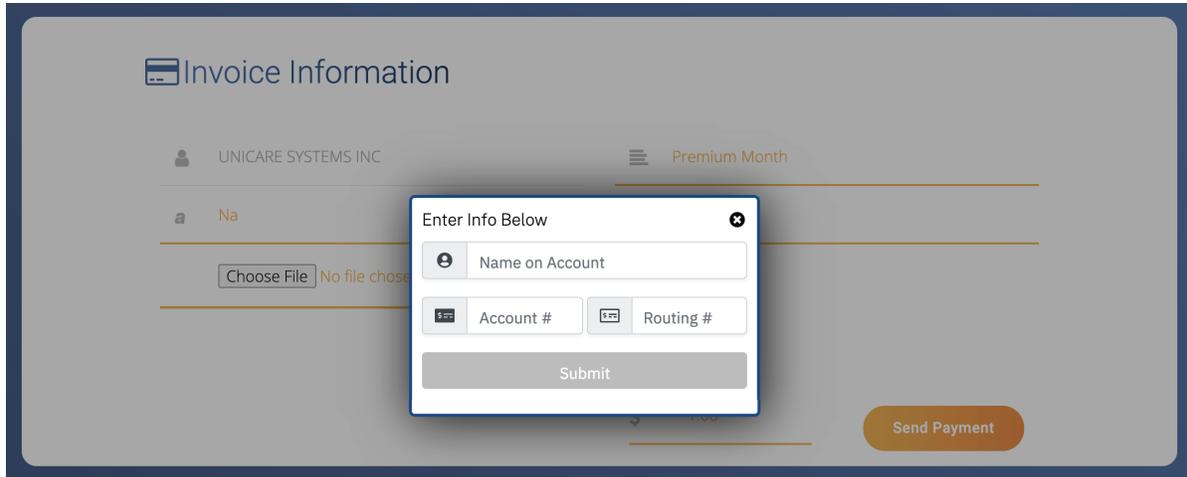
Then clic on "Send Payment".



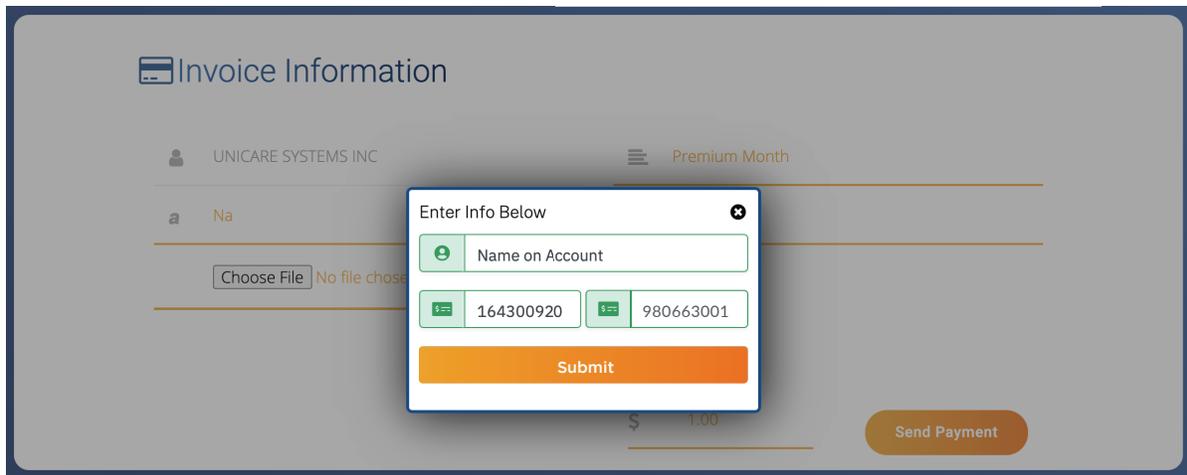
Disclaimer: Some information/images may vary according to your browser or device.

SIMNSA | To obtain tech support regarding our system, contact us at: soporte@simnsa.com

Check information window will pop up.



Enter your account name, account number, routing number and clic on the **“Submit”** button.



Please wait - it may take several moments to process.